

**WOODBURY HEIGHTS BOARD OF EDUCATION**

**2016-2017**

**To: All Staff**

**From: Payroll Department**

**Re: 2016-2017 School Year: Payroll Schedule**

**Date: October 11, 2016**

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The following schedule has been created for hourly employees, timesheets, and extra services, substitutes, extra hours, etc. All paperwork must have the proper signatures. (Period Covered is referring to Non-Contracted employees only).

<u>Paydate</u>	<u>Period Covered</u>	<u>Due to Payroll Office</u>
07/15/16	06/23/16-06/30/16	07/05/16
07/29/16	07/01/16-07/15/16	07/19/16
08/12/16	07/16/16-07/31/16	08/02/16
08/30/16	08/01/16-08/15/16	08/17/16
09/15/16	08/16/16-08/31/16	09/06/15
09/30/16	09/01/16-09/15/16	09/19/16
10/14/16	09/16/16-09/30/16	10/04/16
10/28/16	10/01/16-10/15/16	10/18/16
11/15/16	10/16/16-10/31/16	11/02/16
11/30/16	11/01/16-11/15/16	11/17/16
12/15/16	11/16/16-11/30/16	12/02/16
12/23/16	12/01/16-12/15/16	12/16/16
01/13/17	12/16/16-12/31/16	01/04/17
01/27/17	01/01/17-01/15/17	01/17/17
02/15/17	01/16/17-01/31/17	02/02/17
02/28/17	02/01/17-02/15/17	02/17/17
03/15/17	02/16/17-02/28/17	03/02/17
03/30/17	03/01/17-03/15/17	03/17/17
04/13/17	03/16/17-03/31/17	04/04/17
04/28/17	04/01/17-04/15/17	04/24/17
05/12/17	04/16/17-04/30/17	05/02/17
05/30/17	05/01/17-05/15/17	05/17/17
06/15/17	05/16/17-05/31/17	06/02/17
06/30/17	06/01/17-06/21/17	06/23/17