

Woodbury Heights BOE
 100 Academy Avenue
 Woodbury Heights, New Jersey 08097
 Phone 856-848-8203 Fax 856-848-4587

Scott Henry
 Board Secretary
 School Business Administrator

DATE _____
 Vendor _____

Purchase
Order Number _____
Tax Ex. Number 21-6000351

*ALL VOUCHERS MUST BE SIGNED BY VENDORS
 IN ORDER TO BE APPROVED BY THE BOARD OF EDUCATION*

	Description of Goods or Services Rendered Itemized Fully	Amount	Total

PLEASE FILL OUT, SIGN AND RETURN FOR PAYMENT

CLAIMANTS CERTIFICATION AND DECLARATION

I DECLARE THAT MY AGENCY/ORGANIZATION IS AN EQUAL OPPORTUNITY EMPLOYER AND THAT THE GOODS OR SERVICES ITEMIZED BY THIS BILL HAVE BEEN DELIVERED OR RENDERED; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITH THE KNOWLEDGE OF THE DEPONENT; AND THAT THE ABOVE BILL IS TRUE AND CORRECT.

Date _____ **Signature _____ Official Position _____

Approved	Approved by Finance Committee	Payment Record
SUBMITTED AS BEING CORRECT	Account Code:	Warrant Number _____
By		Date _____
Scott Henry		
BOARD SECRETARY		