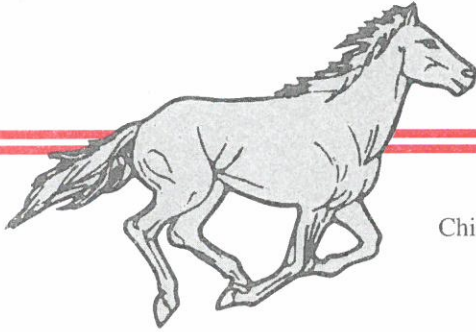


WOODBURY HEIGHTS SCHOOL DISTRICT

100 Academy Avenue
Woodbury Heights, NJ 08097-1499
Phone: 856-848-2610
Fax: 856-848-8739



Janis Gansert
Chief School Administrator

Christopher Rodia
Business Administrator

September 7, 2016

Dear Parents/Guardians:

Homework serves an important purpose in your child's school life. It is a means of reviewing and reinforcing the lessons taught in school. Homework is also a way to help your child to develop work and study habits that will assist him or her throughout the years spent in school.

To further help your child develop routines that will be of assistance in successfully completing homework assignments, all children in Grades 3-6 received an agenda. Please check your child's agenda each night to check homework assignments. If there is no homework assigned, the word "NONE" will be written under the subject area.

Another purpose of the agenda is to improve communication between teacher and parent. Do not hesitate to correspond with your child's teacher by writing a note under the "Notes/Parent Signature" section.

Teachers have adopted the following expectations for homework completion:

1. All homework expectations will be specified to students.
2. Incomplete and/or missing homework assignments will be made up during lunchtime recess at the first opportunity. Parents will be notified of any missing homework assignments.
3. Homework assigned during absences must be completed upon the student's return to school. Make-up time for homework is based on the nature and length of absence.
4. After the third offense, an unsatisfactory mark will appear on the child's report card.

Thank you in advance for your continued support of our homework program.

Sincerely,

A handwritten signature in cursive script that reads "Janis Gansert". The signature is written in black ink and is positioned above the printed name and title.

Janis Gansert
Chief School Administrator